

City of Newberg

City Council Meeting Minutes

December 15th, 2025

Call to Order

Mayor Rosacker called the meeting to order at 6:00am

Roll Call

City Recorder Rachel Thomas confirmed the following councilors were present:

- Councilor McBride
- Councilor Wheatley
- Councilor Yarnell-Holloman
- Councilor Kilburg
- Mayor Rosacker
- Councilor Turgesen-arrived at 6:04 pm
- Councilor Carmon

Pledge of Allegiance

The Pledge of Allegiance was recited.

City Manager Report

October Statistical Report and Storm Water Master Plan Introduction

City Manager Will Worthey presented the monthly statistics for October 2025 and reintroduced the upcoming stormwater master plan project. He explained that the project would cost \$237,000, which is \$80,000 less than initially estimated due to Engineering staff's efforts in setting up flow monitors. The plan will include a recommendation to update the master plan every 10 years instead of 5 years, saving additional funds. Key deliverables will include future staffing estimates, cost estimates for capital improvements, alternative development, and fact sheets for future projects.

October statistics included 10 significant planning decisions, 5 permits for new housing units, 309 building inspections, 22,073 social media engagements, and 13 public records requests. The library recorded 9,100 visitors with 34,109 circulation events. The police department responded to 2,219 calls for service with an average response time to 911 calls of 4 minutes and 29 seconds.

Public Comments

Seven individuals spoke during public comments. The comments primarily addressed concerns about immigration enforcement and ICE activities in Newberg, with some speakers requesting city action on the matter. Other speakers expressed appreciation for the work of the City Council and emphasized the importance of focusing on local matters within the council's jurisdiction.



Consent Calendar

Councilor Kilburg moved to approve the consent calendar, seconded by Councilor McBride. Motion passed unanimously.

- Councilor McBride-aye
- Councilor Wheatley-aye
- Councilor Yarnell-Holloman-aye
- Councilor Kilburg-aye
- Mayor Rosacker-aye
- Councilor Turgesen-aye
- Councilor Carmon-aye

Continued Business

Departmental Customer Service Standards

City Manager Will Worthey presented the departmental customer service standards, which were created organically by each department with public-facing services. These standards specify how each department will deliver customer service, including response times, service expectations, and performance metrics. Examples included Community Development's "planner of the day" program, the library's commitment to checking in returned items within one business day, and the police department's average response time of 4 minutes and 29 seconds to 911 calls.

Councilor Yarnell Holloman moved to adopt Resolution 2025-4009 approving departmental customer service standards, seconded by Councilor Wheatley.

- Councilor McBride-aye
- Councilor Wheatley-aye
- Councilor Yarnell-Holloman-aye
- Councilor Kilburg-aye
- Mayor Rosacker-aye
- Councilor Turgesen-aye
- Councilor Carmon-aye

New Business

Newberg Cultural District Intergovernmental Agreement

Library Director Korie Jones Buerkle provided an annual report on the Newberg Cultural District as required by the intergovernmental agreement. She outlined major events held in the district during 2025 and noted that the executive board plans to conduct a parking study in 2026 to review the festival street permit application formula and potentially update it. The board also plans to review the current IGA to streamline it while maintaining its essential functions.

Library Lavatory Remodel

Library Director Korie Jones Buerkle and Project Manager Dianne Hinton presented a proposal for remodeling the library's public restrooms, which have not been significantly updated since 1985. With approximately 8,000 visitors per month, the facilities are well-used and in need of renovation. While the

estimated cost is \$96,000, a spending limit of \$120,000 was requested to account for potential unforeseen issues during construction.

Councilor Carmon moved to approve Resolution 2025-4005 authorizing the library lavatory remodel with a spending limit of \$120,000, seconded by Councilor McBride.

- Councilor McBride-aye
- Councilor Wheatley-aye
- Councilor Yarnell-Holloman-aye
- Councilor Kilburg-aye
- Mayor Rosacker-aye
- Councilor Turgesen-aye
- Councilor Carmon-aye

Council Business

Board, Committee, and Commission Appointments

City Recorder Rachel Thomas presented candidates for appointment to various city boards and commissions. After brief introductions from each candidate present, the council approved the appointments.

Councilor Yarnell Holloman moved to approve the slate of candidates for appointment to city boards and commissions, seconded by Councilor Kilburg.

- Councilor McBride-aye
- Councilor Wheatley-aye
- Councilor Yarnell-Holloman-aye
- Councilor Kilburg-aye
- Mayor Rosacker-aye
- Councilor Turgesen-aye
- Councilor Carmon-aye

The following appointments were approved:

- Budget Committee: Joe Churrella
- Historic Preservation Commission: Bob Woodruff and Phoenix Lamouche
- Library Advisory Board: Sharee Adkins and Leslie Smestad
- Planning Commission: Randy Rickert, Jordan Sandoval, and Abigail Siets
- Rate Review Committee: Leisha Adams and Inen Buerkle
- Traffic Safety Commission: James Keary, Andrew Miller, Wyle O'Neill, and Toby Linheart



Meeting was adjourned at 7:22 pm.

Attested by:

A handwritten signature in blue ink that appears to read "Bill Rosacker".

Bill Rosacker, Mayor

A handwritten signature in blue ink that appears to read "Rachel C. Thomas".

Rachel Thomas, City Recorder